

CCEA.us Website Registration Guide

Information

To register for the [CCEA website](#) you must be a dues-paying member. Please see the [CCEA Membership Form](#) for more information.

This guide will quickly walk you through the ccea.us account registration. This website is the primary source for content and communication with the Employees' Association (EA). The process has 2 steps:

1. Create your account

- a. Employees' Association (EA) website: [ccea.us](#)
- b. Access New User Registration via the "Member Login" button
- c. Complete all necessary fields on the New User Registration form
 - i. Please do not use your county email when you register for the website. We want to keep union business separate from work.
- d. Review Your Registration Information
- e. Submit Registration for Account Activation

2. Account activation

- a. Before you can use your account is must be activated by a web admin. This usually takes 24 - 48 hours.

Below you will find detailed steps for each step of the process.

Account Registration

1. Create your account

- o Click the link to access the EA website: [ccea.us](#)
- o Here is an image of the website (1/5/22)



- o Click the "Member Login" button on the top right of the screen

×

Username

Password

Login

🔒 Register an Account

Cancel
Forgot Login?

- Click the “Register an Account” button
- Scroll down to the “New User Registration” section

[Home](#) [Member Resources](#) [Voting](#) [Classifieds](#) [CC Compensation Schedule](#)

New User Registration!

Register with ccea.us to stay up to date on important issues affecting you. You will have full access to the members resources and the ability to manage your own settings. You will also have the option to be added to relevant mailing lists in order to receive important emails on current issues.

Complete the form below to register. You must be a current member in order to register with this site. Once you submit the form, your registration will be verified by an official, and your account will be activated upon successful verification. Expect up to 24-48 hours for your account to become active. Thank you!

First Name: *

Last Name: *

Address:

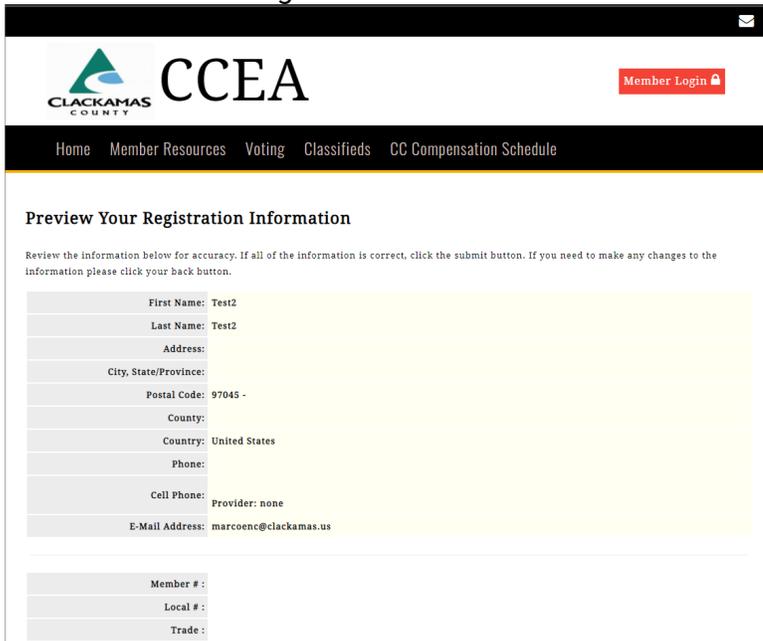
City:

State/Province:

Postal Code: *

- Fields required for registration
 - First Name
 - Last Name
 - Postal Code
 - Email
 - Please do not use your county email when you register for the website. We want to keep union business separate from work.
 - Username
 - Password
- Optional fields
 - Address
 - Phone / Cell Phone

- Skip these fields
 - Member #
 - Local #
 - Trade
- Click the “Preview Registration Info” button at the bottom of the page when complete.

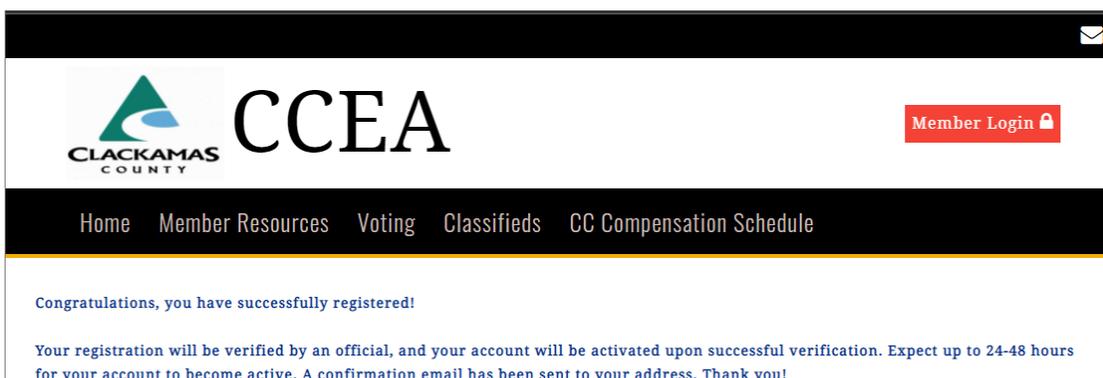


The screenshot shows the CCEA website header with the Clackamas County logo and 'CCEA' text. A 'Member Login' button is visible. Below the header is a navigation bar with links: Home, Member Resources, Voting, Classifieds, and CC Compensation Schedule. The main content area is titled 'Preview Your Registration Information'. Below the title is a paragraph: 'Review the information below for accuracy. If all of the information is correct, click the submit button. If you need to make any changes to the information please click your back button.' The registration information is displayed in a table-like format with the following fields:

First Name:	Test2
Last Name:	Test2
Address:	
City, State/Province:	
Postal Code:	97045 -
Country:	
Country:	United States
Phone:	
Cell Phone:	Provider: none
E-Mail Address:	marcoenc@clackamas.us

Below the registration information are three empty input fields labeled: Member #, Local #, and Trade.

- Review and ensure your registration information is accurate
- Scroll to the bottom of the page and enter the image verification code
- Click the “Submit Registration Form” button



The screenshot shows the CCEA website header with the Clackamas County logo and 'CCEA' text. A 'Member Login' button is visible. Below the header is a navigation bar with links: Home, Member Resources, Voting, Classifieds, and CC Compensation Schedule. The main content area displays a confirmation message: 'Congratulations, you have successfully registered!' followed by: 'Your registration will be verified by an official, and your account will be activated upon successful verification. Expect up to 24-48 hours for your account to become active. A confirmation email has been sent to your address. Thank you!'

2. Account Activation

- Before you can log into the EA's website your account needs to be activated by a web admin
- This process usually takes 24 – 48 hours
- Unfortunately, the system does not send you a message when your account is activated
- Once your account is activated you will have access to the entire website